



Donor Charter

As a charity seeking donations from the public, **80:20 Educating and Acting for a Better World** aims to comply with the Charities Regulator *Guidelines for Charitable Organisations on Fundraising from the Public*. Our pledge is to treat all our donors and funders with respect, honesty and openness.

We commit to being accountable and transparent so that funders/donors and prospective funders/donors can have full confidence in 80:20.

Donors

Donors have the right to be assured that their gifts will be used for the purposes for which they were given. 80:20 respects the rights of donors to be informed about the causes for which 80:20 is fundraising; to be informed about how their donation is being used; to be assured that information about funding or donation is handled with respect, professionalism, and with confidentiality to the extent provided by law; and to have their names deleted from mailing lists or databases if so requested.

Use of donations

In raising funds, 80:20 will accurately describe its activities and needs. 80:20 policies and practices ensure that any donations received will be used solely to further 80:20's mission. Where donations are made for a specific purpose, the donor's request will be honoured. If 80:20 invites the general public to donate to a specific cause, then 80:20 will have a plan for handling any shortfall or excess.

Organisational independence

80:20 will record and publish in the Annual Report and the Statement of Annual Accounts details of individual gifts, including gifts-in-kind; where 80:20 judges that those gifts may be construed to have the potential to influence the independence of the organisation's decision making. While 80:20 is not obliged to accept anonymous donations, where anonymity is requested by a donor this will be respected if the donation is accepted, however the other details of the gift will be recorded and published (such that anonymity is preserved).

Volunteer fundraisers

80:20's senior staff shall ensure there is a policy for its activities involving volunteers, including the relationship and communications with volunteers and how volunteers are managed. We will also ensure that we are open about whether those seeking donations on our behalf are volunteers, employees of the organisation or are third party agents.

Fundraising complaints and feedback procedure

80:20 has procedures to enable interested parties to notify us of their wishes,

comments and complaints about fundraising. These procedures include systems to ensure that all feedback (including especially any complaints) is responded to and addressed within a specified timeframe. Public or donor queries or complaints about fundraising should, in the first instance, be addressed directly to 80:20.

Where 80:20's complaint procedure for fundraising has been exhausted and the response does not satisfy the complainant, the next level of the complaints procedure is directed to the Charities Regulator. All matters of illegality will be addressed immediately to An Garda Síochána.

Financial controls

80:20's internal financial control procedures ensure that all funds are used effectively and minimise the risk of funds being misused. 80:20 follows the principles of best practice in financial management. An Annual Report and a Statement of Annual Accounts figures are freely available to the public.

Human resources

80:20's human resource policies conform fully to relevant national and international labour regulations. These policies seek to apply best practices in terms of employee and volunteer rights and health and safety at work.

Equality

80:20 is committed to making equality central to our being and doing, through promoting and integrating equality and diversity at every level within our organisation and demonstrating this commitment locally, nationally and globally. 80:20 adheres to equality legislation and will not tolerate discrimination in any form.

Appointment of external auditor

80:20 is controlled and regulated by its trustees. The trustees form the Management Committee that has responsibility for the Articles of Association election of directors and officers, appointment of the auditors and approval of the annual accounts, all of which is shared openly on our website.

What to do if you have feedback

If you do have a comment about any aspect of our work, you can contact **80:20** in writing or by telephone. In the first instance, your comment will be dealt with by our Co-ordinator. Please give us as much information as possible and let us know how you would like us to respond, providing relevant contact details.

Write to

Tony Daly
Co-ordinator
80:20 Educating and Acting for a Better World
St Cronan's BNS, Vevay Road, Bray, Co. Wicklow, Ireland

Tel: +353 1 286 0487

www.8020.ie